



BUSINESS SERVICE CENTER

BUSINESS CENTER



CATERING TO YOUR EVERY BUSINESS NEED

Let Vdara help you conduct your business your way. Conveniently located steps away from our meeting and hotel rooms, Vdara's Business Service Center offers all your office essentials—from the latest in communications technology to traditional copy and worldwide shipping services. Our friendly, efficient staff will be happy to take care of your important business or provide anything required for a successful meeting at Vdara.

Feel free to reach out to us with any questions or special requests at 702.590.2050 or bsc@vdara.com.

SERVICES

COPY SERVICES

Copies include reducing, enlarging, collating and stapling.

- Black and White \$1 per page
- Color \$2 per page

EMAIL OR USB PRINTOUTS

Guests can email their documents to bsc@vdara.com.

- Black and White \$1 per page
- Color \$2 per page

COMPUTER WORKSTATION USAGE

- Five-Minute Minimum \$1 per minute
- Black and White \$1 per page
- Color \$2 per page

SCANNING

- Scanning \$10 up to 25 pages
- Color \$15 up to 25 pages

FACSIMILE SERVICES

- Incoming \$2 per page | \$1 per page after 10 pages
- Outgoing Domestic \$8 first page | \$3 each additional page
- Outgoing International \$14 first page | \$3 each additional page

EQUIPMENT RENTALS

For pricing, please contact the business center at 702.590.2050 or email bsc@vdara.com. Personal computers, monitors, printers, copiers and radios: All rentals require at least 48-hour advance notification and are available at daily and weekly rates.

SUPPLIES/OTHER SERVICES

- Office Supplies (prices upon request)
- Accessories: Chargers, HDMI cable, USB and Int'l Plug Adapter (prices upon request)
- Box Moving Fee \$25
- Pallet Moving Fee \$50
- Print your boarding pass complimentary.
- A notary is available complimentary. Call for availability.

For pricing and additional inquiries, please contact the Business Center at 702.590.2050 or send an email to bsc@vdara.com. Someone will respond to your inquiries momentarily, or if after hours, by 7:30 a.m.

SHIPPING

HANDLING CHARGES

Please be advised that there is a handling charge for the packages based on weight. The handling charge includes processing and storing of your packages as well as ensuring the delivery of the packages to you.

Applies to all incoming and outgoing letters and packages:

Weight	Price	Weight	Price
• 0 – 1 lb. (Letter)	\$6	• 51 – 80 lbs.	\$40
• 2 – 15 lbs.	\$10	• 81 – 100 lbs.	\$60
• 16 – 30 lbs.	\$15	• 101 – 150 lbs.	\$80
• 31 – 50 lbs.	\$20	• 151 lbs. or more	\$80 per 100 lbs. rounded to the nearest 100 (i.e. 151 lbs. = \$160)

RECEIVING PACKAGES

To ensure that a guest receives their package in a timely manner, please have it arrive 24 – 48 hours before the guest does. In addition, all packages should be labeled as follows:

First Name, Last Name — HOTEL GUEST
Vdara Hotel and Spa
2600 W. Harmon Avenue
Las Vegas, NV 89158

SHIPPING SERVICES

Available carriers include FedEx, UPS and domestic USPS:

- Next Day Priority (7:30 a.m.)
- Next Day Standard (10:00 a.m.)
- Next Day Saver (2:30 p.m.)
- 2nd Day Service
- Ground
- International (except USPS)

Deadline for ALL outgoing shipments is 2:00 p.m. Monday – Friday.
Saturdays: 11:00 a.m. Shipments picked up or delivered on Saturday will be assessed a \$15 charge.

FREIGHT SHIPMENT

Handling Charges are applied for freight shipments.

(Guests must provide a Bill of Lading and schedule the pick up during business hours)

AT HOME PRODUCTS

- Mattresses and Foundations
- Vdara Signature Candle
- Pillows
- Sheets
- Vdara Signature Bear
- Scent Sticks
- Robes

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Vdara®
HOTEL & SPA
at ARIA® Las Vegas

2600 W. Harmon Avenue, Las Vegas, NV 89158

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DO VEGAS DIFFERENTLY™